

SHERIFF'S RETURN COVER LETTER
CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS
STATE OF LOUISIANA

Susan Hutson, SHERIFF ORLEANS PARISH

421 Loyola Avenue, Suite 403 Civil Courts Bldg, New Orleans, LA 70112
Phone: (504) 679-6380 FAX: (504) 525-4912
Web: <http://OPSO.us> E-Mail: Info@opso.us

Case No.: _____

Division: _____

versus

PARTY TO BE SERVED: _____

THROUGH: _____

ADDRESS: _____

SUITE/ROOM: _____

CITY: _____

SPECIAL SERVICE INSTRUCTIONS: _____

DOCUMENT TYPE: _____

FILED BY ATTORNEY: _____ BAR NO. _____

DATE OF FILING: _____

ATTACHMENTS/EXHIBITS: _____

RETURN FOR PERSONAL SERVICE

On the _____ day of _____ 20 _____ served

a copy of the within _____
_____ On

_____ in
person _____

Return same day

Deputy Sheriff of Orleans Parish

ENTERED

PAPER

RETURN

SERIAL NO.

DEPUTY

PARISH

DOMICILIARY SERVICE

On this _____ day of _____ 20 _____ served

a copy of the within _____

on _____

by leaving same at _____ domicile or usual

place of abode _____

in the hand of _____

a person of suitable age and discretion, residing therein as a

member of _____ domiciliary

establishment, whose name and other facts

connected with this service I learned by interrogating

the said _____

the said _____ being

absent from _____ domicile at time of said service.

Returned same day

Deputy Sheriff of Orleans Parish